



The Eco-\$mart Catalog

Windows



Healthy, Efficient, Disaster Resistant Products for Better Living

Earth Shade Window Treatments

Installing, Care, and Cleaning of your Earthshade Window Coverings

WARNING: Please read and follow these directions to ensure the safety of children, pets, warranties, and a lifetime of satisfaction. Concerning child safety, nothing can replace proper adult supervision.

! ~ **ALWAYS KEEP BLIND CORDS OUT OF THE REACH OF CHILDREN.** Whenever possible, use safety cleats (included with your order) mounted high enough to be out of the reach of children and pets.

! ~ **BEWARE OF OBJECTS BELOW OR NEAR A WINDOW THAT MAY PRESENT A CLIMBING HAZARD.** Move cribs, and other furniture safely away from any window treatment or cord hazard.

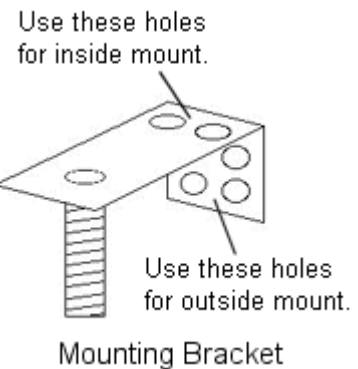
! ~ **NEVER TIE CORDS TOGETHER.** Should cords or any other part of your window treatment begin to fray, loosen or operate improperly in any manner, immediately remove the treatment from the window and seek proper repair. In the event a bracket begins to loosen from the wall, immediately remove the treatment from the window, properly repair the wall using suitable anchors or other means, then reinstall the shade properly. **LOOSE BRACKETS OR IMPROPERLY INSTALLED SHADES PRESENT A FALLING HAZARD.** With such a condition your warranty will be void and safety compromised.

Installation

Installing your natural shades will be a breeze if you follow these simple instructions. You will need a few simple tools. A screw-gun or drill with a screw tip is recommended for the easiest installation. Otherwise a screw driver, an awl, and a pencil should be all that you will need. You will also need to furnish screws and/or special anchors suitable for the material to which the brackets are to be fastened. Your local hardware specialist can assist you with this.

Inside Mount Installation

- Unpack and lay out all parts included with your new custom shade.
- Locate the mounting brackets, and remove the wingnuts.
- Hold the headrail of the shade up to the window. Using a pencil, lightly mark the position of the slots at both ends of the headrail on the top of the window casement.
- Hold the bracket so that the threaded bolt is aligned with the pencil mark. Secure the bracket to the **TOP** of the window casement. Do not use the holes on the back of the bracket. Do the same for the other bracket.
- Place the shade so that the bolts of the brackets fall into the slots on the head rail.
- Center the headrail in the window opening.
- Place wingnuts on the bolts and tighten until secure.
- With the shade in the up position, determine a safe height to mount the cord cleat.
- Secure the cleat to the wall or trim where it will be out of the reach of children and out of the operating path of the shade.
- Lower the shade. If the shade appears to be cut at an angle a simple adjustment is necessary. Simply tug on the material to realign the woven fabric. This may be necessary from time to time as the cloth is natural and hand-woven.



Earth Shade Window Treatments Installation, Care, and Cleaning (page 2)

Outside Mount Installation

- Unpack and layout all parts included with your new custom shade.
- Locate the mounting brackets and remove wing-nuts.
- Hold the headrail of the shade up to the outside of the window. Using a pencil lightly mark the position of the slots at both ends of the headrail.
- FOR WINDOWS MEASURED WITH TRIM: Hold the brackets so that the threaded bolt is aligned with your pencil marks and the top of the trim. Using the screws included, secure the brackets to the window frame or trim using the holes at the rear of the bracket.
- FOR WINDOWS MEASURED WITHOUT TRIM: Measure and mark two inches above the opening to accommodate light leaks as recommended in the measuring instructions at the time of order. Using a level, draw a light level line to the other side of the window. This line is where the top of the bracket is aligned when mounted. Secure the brackets to the wall using the holes at the rear of the bracket. NOTE: You may need longer screws or anchors to properly secure brackets.
- Place the shade so that the bolts of the brackets fall into the slots of the headrail.
- Center the headrail over the window opening.
- Place wingnuts on the bolts and tighten until secure.
- With the shade in the up position, determine a safe height to mount the cord cleat.
- Secure the cleat to the wall or trim where it will be out of the reach of children and out of the operating path of the shade.
- If the shade is mounted to a door, and you desire to secure the bottom rail to the door when in the fully lowered position, use of Velcro™ is recommended.
- Lower the shade. If the shade appears to be at an angle, a simple adjustment is necessary. Simply tug on the material to realign the woven fabric. This may be necessary from time to time as the cloth is natural and hand-woven.

Shade Operation

Cords operate the same whether installed on the left or right.

- To raise the shade simply pull on the cords to the desired height. Pull cords to the right to lock.
- To lower the shade pull the cords to the left and lower to the desired height.
- Should the shade raise or lower with difficulty or at an angle, the cords probably are misaligned. Lift the valance and insure that all cords are not tangled and are properly routed on the pulleys. All cords must be raised or lowered together to ensure even operation. If difficulties persist, CALL US FOR ASSISTANCE at(888) 329-2705.

Care and Cleaning

- Your custom natural shades are simple to care for. Routine light dusting is all that will be necessary. Moisture should be avoided. However, should water come in contact with a shade, simply allow it to air dry with the shade in the full down position. Scrubbing with cleansers or blotting dry may permanently stain or deform the hand woven cloth. Natural sun bleaching or fading will occur over time to the outside of the shade. This is a natural quality inherent to the material.

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Toll-free Phone:(888) 329-2705

Outside US: 941-377-9460